

## Minutes for the Woods of St. Clare Property Owners Association

### CALL TO ORDER

1. POA President Shannon Knapp – Called to order: Re-Scheduled Annual meeting, it was held in The Woods of St Clare at the North Cul-de-sac on Siena Woods, Marion TX 78124. On 11/01/2018 at 4:18p.m.

### ATTENDEES

1. Board Members All Present: Shannon Knapp, President; Ellie Schrott, Vice President; Caroline McClain, Board Member.
2. Voting members that were present:
  - a. Rob & Shannon Knapp
  - b. Aaron & Ellie Schrott
  - c. Dale Koehler
  - d. Carol & Darrell Fraif
  - e. Johnny & Virginia Hernandez
  - f. Dave & Kathy Bauch
  - g. David & Antoinette Archuleta
  - h. Shayn & Tabitha Weidner
  - i. Micheal Morris
  - j. Eric & Yummy Pardo
  - k. Steven/Letty Cardona
  - l. Doug/Deborah Wiggers
  - m. Sam/Cassie Davis
  - n. Aldo & Esther Castagnetto
  - o. Bud & Lisa Reed
  - p. Terry/Tina Wagner
  - q. Nathan/Renee Jefferson
  - r. Richard/Bobbie Jo White
  - s. Christopher & Caroline McClain
  - t. Yomi/Sondra Ajasin
  - u. Jeremiah/April Burns
  - v. Fredy Lugo
  - w. Martha Andrews
  - x. Brian & Marie Beheler
  - y. Ty & Tana Rodgers
  - z. Micheal/Robin Villarreal
  - aa. Joel/Stefanie Roemer
  - bb. Justin/Lauren Jupe

## CONSENT AGENDA ITEMS

1. Proof of Notice of Meeting scheduled November 1, 2020, Meeting Minutes for 4/10/2019 and Statement of Account- Marion State Bank. President Shannon Knapp discussed all the above to attendees and ensured that the board had reviewed their packets in advance. Board and attendees had no questions. Vice President Ellie Schrott motioned to approve consent agenda items and Board member, Caroline McClain Seconded. Vote was unanimous to approve consent agenda items.

## DISCUSSION ITEMS

President Shannon Knapp (Homeowner), discussed the following items:

1. Master development plan- Unit 3
2. Facebook Website
3. Mowing of Entrance for 2020 Steven Cardona took over for Codie Arnold
4. Budget 2020- 2020 Budget/ Dues – all paid (a late fee of \$18 was instituted this year)
5. Fence staining – majority need to be stained and/or re-stained and the back side of lots 1-7 and 21-28 are to be Behr Premium Transparent Waterproofing Wood Finish Cedar Natural tone chosen by ACC on 6-26-2018
6. POA Emails- going into spam folders (please check)!
7. City Permits- all fences and structures require a building permit from Marion
8. Rules and Restrictions- Please read! They have been e-mailed to everyone
9. Announcement of Quorum for voting (10% = 5 homes) and number of present voters
10. Fine for construction of items that require approval without prior approval
11. Fine for non-compliance to Rules and Restrictions
12. Candidates running for President/ Treasurer

## ACTION ITEMS

1. Next meeting was presented to have on or around 4/18/2021 at the same time and location. All members voted unanimously to the above date, time and location and the Board Unanimously approved.
2. Board Member Caroline McClain made a motion that the 2020 budget be approved. Secretary Ellie Schrott second the motion. The motion passed unanimously.
3. President Shannon Knapp discussed the voting process, Vice-President Ellie Schrott made a motion to vote, second by Board Member Caroline McClain.
  - A. \$50 Fine for construction of items that require approval without prior approval- 19 Homeowners at the meeting voted yes; 4 voted no and 2 votes for \$25
  - B. \$50 Fine for non-compliance to Rules and Restrictions- 16 Homeowners at the meeting vote yes; 7 votes no and 2 votes for \$25Both votes were approved

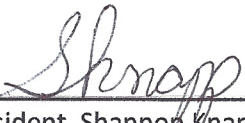
4. Doug Wiggers accepted his nomination for President/Treasurer of the POA. Dale Koehler nominated Ellie Schrott and she accepted. The nominations were brought to a vote and Doug Wiggers was voted in as the New Woods of St. Clare President/Treasurer effective 12/4/20.


#### NEW BUSINESS/ MEMBER CONCERNS'

1. Developer Dale Koehler- Discussed Final Unit 3- Presented concept plan
2. Robin Villarreal- asked about burglary in the neighborhood
3. Yomi Ajasin- asking city about lowering speed limit on 465
4. Michael Morris- wanted clarification about new fines
5. Developer Dale Koehler- second entrance closed until new construction finished

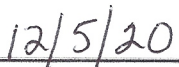
#### ADJOURNMENT

President Shannon Knapp Adjourned from official business for the Woods of St Clare Property Owners Association Meeting at 5:21pm.

  
\_\_\_\_\_  
President, Shannon Knapp

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Secretary, Ellie Schrott

  
\_\_\_\_\_  
Date